



VENDOR APPLICATION

Name:

DBA - if applicable:

Phone:

Email:

Vendor Description:

Site Size Requested:

☐ Basic: 10' x 10'

☐ Large: 10' x 20' - Requires Approval

☐ Extra: 10' x 30' - Requires Approval

Vendor Type:

☐ **\$50/\$75*** General

☐ **\$200** Food

☐ **\$300** Food w/220V - Limited

Please note: 110V accessory power is located throughout festival grounds at no additional charge.

***Early Bird Special:** Those submitting a general vendor application before **August 1st**, will be given the early bird rate of \$50 per 10' x 10' plot. Registrations received on or after that date, will be given the regular rate of \$75 per 10' x 10' plot.

- I. **Duration:** The above mentioned party intends to sell product/services at the Trails End Festival on the following festival dates. The vendor fair is located at Veteran's Memorial Park - Penobscot Avenue.

Date _____ (MM/DD/YYYY)	Start Time _____	End Time _____
Date _____ (MM/DD/YYYY)	Start Time _____	End Time _____
Date _____ (MM/DD/YYYY)	Start Time _____	End Time _____

Festival grounds are open from 11AM - 8PM on Friday, and from 8AM - 8PM Sat/Sun

- II. **General Vendors:** No sales or promotion of food items will be allowed if registered under a general registration. If you are a Non-Profit that is providing **FREE** non-food goods or services, please indicate under your vendor description, and provide 501(c)(3) verification (or alike) and we can waive the costs associated with this application. We hope you understand that distribution of food items outside of a Trails End Festival sponsored event or Food vendor registration is strictly prohibited unless prior approval is obtained from the board of directors.

- III. **Food Vendors:** It is required that if you have registered as a food vendor, you must obtain a Victualer's License from the Town of Millinocket at **your expense** before this application is submitted. Please direct inquiries for cost and process in obtaining a license from the Town of Millinocket at **townclerk@millinocket.org**. These licenses require Town Council approval, which meets twice a month. Food vendors will not be allowed to sell products in Veteran's Memorial Park without this prior approval. **Attach a copy of the approved license.**

Certified Retailers: Any vendor that is a certified retailer or for-profit business needs to confirm your business status. **Application will be considered incomplete without this information.**

Type of Business: _____

Items sold: _____

Select one:

☐ State Tax ID: _____

☐ Federal Tax ID: _____

☐ Last 4 of SSN: X X X - X X - _ _ _ _

- IV. **Release:** I hereby release all liability of damage to personal property from outcomes beyond the immediate control of the Trails End Festival; and further release this to any and all parties associated with the production and hosting of the Trails End Festival: including, but not limited to festival board members, volunteers, donors, partners, the Town of Millinocket, and any other party associated with the weekend of events.

Don't Forget!

☐ Check payable to: **Trails End Festival**

☐ Food Vendors: Attach a copy of an **approved** Victualer's License from the Town of Millinocket.

☐ Sign and send **P.O. Box 611** ***Payment via card may email their application to**

with payment to: **Millinocket, ME 04462** **trailsendfestival@gmail.com**

Payment via card - We will process your vendor fee via debit/credit card by providing us with your card information and authorization below. A 4% processing fee will be added to your payment.

Card # _ _ _ _ _ - _ _ _ _ _ - _ _ _ _ _ - _ _ _ _ _ Security Code: _ _ _ _ _

Expiration Date: _ _ / _ _ Billing ZIP Code: _ _ _ _ _

Upon signing this agreement, it is understood that all services will start and end under the timeline described in **Section I**, and can not be changed without an amended copy of this contract signed and dated by both parties before services are rendered; all sections and attachments will be considered a final agreement. Any cancellation made prior to 30 days before the festival will receive a full fee refund; vendors canceling 48 hrs or more in advance will incur a 50% cancellation fee. No refund or partial credit of vendor fees will be allowed for no-shows unless prior approval from the festival committee is obtained. If you filled out payment via card info, your signature will also authorize a payment.

Vendor

Date (MM/DD/YYYY)

Trails End Festival President

Date (MM/DD/YYYY)