



VENDOR APPLICATION

Name:

DBA - if applicable:

Phone:

Email:

Vendor Description:

Site Size Requested:

- ☐ Basic: 10' x 10'
- ☐ Large: 10' x 20' - Requires Approval
- ☐ Extra: 10' x 30' - Requires Approval

Vendor Type:

- ☐ **\$50/\$75*** General
- ☐ **\$200** Food
- ☐ **\$300** Food w/220V - Limited

Please note: 110V accessory power is located throughout festival grounds at no additional charge.

***Early Bird Special:** Those submitting a general vendor application before **August 1st**, will be given the early bird rate of \$50 per 10' x 10' plot. Registrations received on or after that date, will be given the regular rate of \$75 per 10' x 10' plot.

- I. Duration:** The above mentioned party intends to sell product/services at the Trails End Festival on the following festival dates. The vendor fair is located at Veteran's Memorial Park - Penobscot Avenue.

Date _____ (MM/DD/YYYY)	Start Time _____	End Time _____
Date _____ (MM/DD/YYYY)	Start Time _____	End Time _____
Date _____ (MM/DD/YYYY)	Start Time _____	End Time _____

Festival grounds open at 8am and close at 8pm

- II. General Vendors:** No sales or promotion of food items will be allowed if registered under a general registration. If you are a Non-Profit that is providing **FREE** non-food goods or services, please indicate under your vendor description, and provide 501(c)(3) verification (or alike) and we will **waive** the costs associated with this application. We hope you understand that distribution of food items outside of a Trails End Festival sponsored event or Food vendor registration is strictly prohibited unless prior approval is obtained from the board of directors.

- III. **Food Vendors:** It is required that if you have registered as a food vendor, you must obtain a Victualer's License from the Town of Millinocket at **your expense** before this application is submitted. Please direct inquiries for cost and process in obtaining a license from the Town of Millinocket at **townclerk@millinocket.org**. These licenses require Town Council approval, which meets twice a month. Food vendors will not be allowed to sell products in Veteran's Memorial Park without this prior approval. **Attach a copy of the approved license.**

Certified Retailers: Any vendor that is a certified retailer or for-profit business needs to confirm your business status. **Application will be considered incomplete without this information.**

Type of Business: _____

Items sold: _____

Select one:

☐ State Tax ID: _____

☐ Federal Tax ID: _____

☐ Last 4 of SSN: X X X - X X - _ _ _ _

- IV. **Release:** I hereby release all liability of damage to personal property from outcomes beyond the immediate control of the Trails End Festival; and further release this to any and all parties associated with the production and hosting of the Trails End Festival: including, but not limited to festival board members, volunteers, donors, partners, the Town of Millinocket, and any other party associated with the weekend of events.

Don't Forget!

☐ Check payable to: **Trails End Festival**

☐ Food Vendors: Attach a copy of an **approved** Victualer's License from the Town of Millinocket.

☐ Sign and send **P.O. Box 611**

with payment to: **Millinocket, ME 04462**

Payment via card - We will process your vendor fee via debit/credit card by providing us with your card information and authorization below. A 4% processing fee will be added to your payment.

Card # _ _ _ _ - _ _ _ _ - _ _ _ _ - _ _ _ _ Security Code: _ _ _ _

Expiration Date: _ _ / _ _ Billing ZIP Code: _ _ _ _ _

Upon signing this agreement, it is understood that all services will start and end under the timeline described in **Section I**, and can not be changed without an amended copy of this contract signed and dated by both parties before services are rendered; all sections and attachments will be considered a final agreement. Any cancellation made prior to 30 days before the festival will receive a full fee refund; vendors canceling 48 hrs or more in advance will incur a 50% cancellation fee. No refund or partial credit of vendor fees will be allowed for no-shows unless prior approval from the festival committee is obtained. If you filled out payment via card info, your signature will also authorize a payment.

Vendor

Date (MM/DD/YYYY)

Trails End Festival President

Date (MM/DD/YYYY)