

Trails End Festival Annual Meeting 2025  
Meeting Minutes 1/27/2025  
Town Office - Code Enforcement Office 4pm

---

Present: David (remote), Amber (remote), Cody, Tom and Diana  
Meeting called to order at 4:07PM

### **OLD BUSINESS**

1. Nominations for the filling of the Office of the Secretary vacancy for the remainder of the 2024-2025 term. Cody nominated Diana, Amber 2nd 4-0-1
2. Nominations for the filling of the Office of the Treasurer vacancy for the remainder of the 2024-2025 term. Cody nominated Amber, Diana 2nd 4-0-1

\*NOTE: According to our Bylaws, no business actions may be conducted until a President, Treasurer, and Secretary at least have been duly elected.

### **NEW BUSINESS**

3. Nominations for the following Director/Officers:
  - a. President: Amber
    - i. Motion - Tom
    - ii. Second - Cody
    - iii. Vote 3-1-1
  - b. Vice President: Diana
    - i. Motion - Tom for Diana
    - ii. Second - Cody
    - iii. Vote 4-0-1
    - iv. Motion - Diana for Cody
    - v. Second - Amber
    - vi. Vote 3-1-1
  - c. Treasurer: Cody
    - i. Motion - Tom
    - ii. Second - Amber
    - iii. Vote 4-0-1
  - d. Secretary: David
    - i. Motion - Amber
    - ii. Second - Tom
    - iii. Vote 4-0-1

- e. Health and Safety Officer: Tom
    - i. Motion - Amber
    - ii. Second - Cody
    - iii. Vote 4-0-1
- 4. Board review of Bylaws.
  - a. Review bylaws and table until next meeting
    - i. Motion: Tom
    - ii. Second: Diana
    - iii. Votes: 5-0-0
- 5. Communications
  - a. Review of the minutes from the 9/30/2024 board meeting
    - Motion: Tom
    - Second: Cody
    - Vote: 5-0-0
  - b. Mail
    - Bank Statement
    - Check from Nolan Tanous (amount of \$500)
  - c. Email
    - Already have requests for vendor applications.
  - D. Chat
    - Elise Sproul (New Realm)
    - Lucy Qs
- 6. KFCU account status
  - a. \$7,388.25 in both shares
    - i. Minus \$35 for QuickBooks subscription
- 7. Board authorization for the President to renew our post office box for 1 year in the amount of \$122.00. **\*Note due by 1/31/2025**
  - a. (change to Treasurer, from President)
    - i. Motion: Tom
    - ii. Second: Dianna
    - iii. Vote: 5-0-0
- 8. Board authorization to process 1099 tax documents via quickbooks as well as send tax documents electronically to qualifying contractors.
  - a. Motion: Dianna
  - b. Second: Amber
  - c. Vote: 5-0-0
- 9. Board review of Vendor Application 2025
  - a. Discussion on political parties being involved
    - i. Motion (to allow all parties): Diana

- ii. Second: Cody
- iii. Vote: 3-2-0
- b. Motion (to accept new application): Tom
- c. Second: Diana
- d. Vote: 5-0-0

(Amber no longer present)

#### 10. Director/Board Member Inquiry

- a. No new business

#### 11. Discuss Music

- a. Will begin reaching out to interested artists, letting them know we are starting the booking process and will be in touch
  - i. Don Campbell Band: Showed up late, and ended early. Gave us a good discount and also gave a memorable moment for his friend and board member Tom.
  - ii. Leaf: Great reception from the crowd and were willing to play extra time to help us for an unforeseen circumstance. Was possible issues of professionalism with other performers.
  - iii. Mallett Brothers Band: Board is in agreement about bring them back as a headliner.
    - 1. Cody will reach out to check on availability (loss in the family, unsure of touring schedule)
  - iv. Julie Gagnon
    - 1. American Idol Contestant
  - v. Wally and Ray
  - vi. Trish King
  - vii. Mark and Trish
- b. David will start researching up and coming acts in the New England area, and come to the next meeting with a list.

#### 12. Open Discussion

- a. Motion to Adjourn
  - i. First: Tom
  - ii. Second: Cody
  - iii. Vote: 4-0-0