

Trails End Festival
Meeting Minutes 2/26/2024
Millinocket Memorial Library @ 5:00pm

Present: Cody, Tom, Diana, David, Melissa, Baileigh, Amber (Remote)

Absent:

Meeting called to order at 5:05 pm

OLD BUSINESS

None

NEW BUSINESS

1. Director/Board Member Inquiry
 - a. Board is currently full to capacity

2. Communications
 - a. Review of the Minutes from the 2/12/2024 board meeting
 - i. Motion to accept - Cody
 - ii. Second - Tom
 - iii. Vote - 7-0
 - b. Mail
 - i. There was a vendor application as well as a check. Cody left the check for Diana
 - c. Email
 - i. National Parks Conservation Association is interested in being a sponsor as well as having a table
 - d. Chat

3. KFCU account status
 - a. As of 2/26/2024 \$4,175.91

4. Quickbooks status
 - a. David will hand over the rest of the files
 - b. Cody will meet with Diana to answer questions

5. Website updates
 - a. The names of the Board have been added as well as our bylaws
 - b. We will each send in a picture and a blurb to Cody to be uploaded by the end of the week
 - c. Minutes and agendas will be uploaded in the future

6. Discuss Fundraising

- a. Amber plans to do more outreach next week
- b. Buds Emporium is locked in for Sponsorship of \$5,000
- c. Cody suggests the Board checks out the Donor roster and the reach out column. remembering to initial if you do a reach out

7. Discuss Music Schedule

- a. Board authorization to accept the Event Service Agreement for audio and emcee services to Frank Manzo in the amount of \$2000, to be disbursed on September 15th, 2024.
 - i. Motion- Melissa
 - ii. Second - Diana
 - iii. Vote - 7-0
- b. Board authorization to accept the Event Service Agreement for music performance to the Don Campbell Band in the amount of \$4000, of which a deposit of 20% (\$800.00) will be disbursed upon the approval and signing of the agreement, and of which the remainder (\$3,200.00) be disbursed on September 14th, 2024.
 - i. Tom will reach out to get their contract emailed to us
 - ii. Motion to table until next meeting - Cody
 - iii. Second - Diana
 - iv. Vote - 7-0
- c. Cody went over the Event Service Agreement
- d. Performance contacts
 - i. Still holding out on reaching out to check in with Thundering Country- email still unanswered
 - ii. Motion for Grassholes to headline Friday for \$1,500 - Cody
 - 1. Second Tom
 - iii. Suggest reach out to The Infamous Stringdusters about Headliner for Sunday
 - 1. They are unavailable
 - 2. Baileigh suggests we mark them as a reachout for next year
 - iv. Reach out to Port Gorges for either Friday or Saturday
 - 1. Motion - Cody
 - 2. Second - Diana
 - v. Motion for Gus LaCasse as Saturday opener - Amber
 - 1. Second - Diana
 - vi. Motion for Wally Paul for opener Friday - Amber
 - 1. Second - Diana
 - vii. Motion for Dennis McGuire as Sunday opener and Whippoorwill Woods

for the 11:30 slot - Amber

1. Second - Baileigh

viii. Board will think about the rest of the line up for next meeting

1. Motion - Amber

2. Second - Cody

8. Discuss Advertising - Nothing new

9. Discuss Events

Chili Cook-off: Nothing new

Duck Race: Cody is still looking/owes the board big derby duck pricing

Parade: Melissa is waiting on more information on the Sled dogs

Pie/Cake: Nothing new

Touch a Truck: Nothing new

Beer Garden:

Cody and Amber went over what it will entail

UMaine Woodsmen Team: Nothing new

Volunteers: Nothing new

Amber will make a spreadsheet for a schedule

Raffles: Nothing new

10. Discuss Vendors

a. Board authorization to accept the Vendor Application and check in the amount of \$50 from Emily Leonard of Emily's Escapades.

i. Motion - Cody

ii. Second - Diana

iii. Vote - 7-0

Food Trucks:

1. Big Daddy's hot box will send in the application

2. Cody reached out to the lunch wagon and Yogi's, waiting to hear back

3. The Lemonade Guy (Jacob Correia) and his family are interested

in a table

4. Diana will reach back out to Lincoln
 - a. Got feedback from Glenburn and will get an itemized list of food trucks

General:

11. Open Discussion

- a. Technology Grant - Cody updated our deed account to link to paypal which is a requirement to receive grant funds through the Walmart Community Grant program. We are one step closer to applying and the grant opens March 1st.

12. Motion to adjourn - Tom

13. Second - Cody

14. Vote - 7-0

Meeting Adjourn 6:47 pm

3/4/24 via proxy

Board authorization to accept both the contract provided by Don Campbell Music LLC, as well as the TEF Event Service Agreement signed by Kristen DeQuattro, representative of Don Campbell Music LLC, in the amount of \$4000, of which a deposit of 20% (\$800.00) will be disbursed upon the approval and signing of the agreement, and of which the remainder (\$3,200.00) be disbursed on September 14th, 2024.

Motion- Cody

Second - Amber

Vote- 7-0