



## VENDOR APPLICATION

Name:

\_\_\_\_\_

DBA - if applicable:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Email:

\_\_\_\_\_

Vendor Description:

\_\_\_\_\_

\_\_\_\_\_

Site Size Requested:

- Basic: 10' x 10'
- Large: 10' x 20' - Requires Approval
- Extra: 10' x 30' - Requires Approval

Vendor Type:

- \$50/\$75\***      General
- \$200**              Food
- \$300**              Food w/220V - Limited

**Please note:** 110V accessory power is located throughout festival grounds at no additional charge.

**\*Early Bird Special:** Those submitting a general vendor application before **August 1st**, will be given the early bird rate of \$50 per 10' x 10' plot. Registrations received on or after that date, will be given the regular rate of \$75 per 10' x 10' plot.

**I. Duration:** The above mentioned party intends to sell product/services at the Trails End Festival on the following festival dates. The vendor fair is located at Veteran's Memorial Park - Penobscot Avenue.

Date _____ (MM/DD/YYYY)	Start _____ (AM/PM)	End _____ (AM/PM)
Date _____ (MM/DD/YYYY)	Start _____ (AM/PM)	End _____ (AM/PM)
Date _____ (MM/DD/YYYY)	Start _____ (AM/PM)	End _____ (AM/PM)

**\*Festival grounds open at 8am and close at 8pm\***

**II. General Vendors:** No sales or promotion of food items will be allowed if registered under a general registration. If you are a Non-Profit that is providing **FREE** non-food goods or services, please indicate under your vendor description, and provide 501(c)(3) verification (or alike) and we will **waive** the costs associated with this application. We hope you understand that distribution of food items outside of a Trails End Festival sponsored event or Food vendor registration is strictly prohibited unless prior approval is obtained from the board of directors.

III. **Food Vendors:** It is required that if you have registered as a food vendor, you must obtain a Victualer's License from the Town of Millinocket at **your expense** before this application is submitted. Please direct inquiries for cost and process in obtaining a license from the Town of Millinocket at **townclerk@millinocket.org**. These licenses require Town Council approval, which meets twice a month. Food vendors will not be allowed to sell products in Veteran's Memorial Park without this prior approval. **Attach a copy of the approved license before submission.**

**220V Power - There are five stations available for 220V power at Veteran's Memorial Park, and will be distributed to vendors based on time of registration and availability. We will work with you upon registration to let you know what current options are available. 110V power is available at no cost in several areas throughout the park.**

IV. **Certified Retailers:** Any vendor that is a certified retailer or for-profit business needs to confirm your business status. **Application will be considered incomplete without this information.**

Type of Business: \_\_\_\_\_

Items sold: \_\_\_\_\_

**Select one:**

State Tax ID: \_\_\_\_\_

Federal Tax ID: \_\_\_\_\_

SSN: \_\_\_\_\_

V. **Release:** I hereby release all liability of damage to personal property from outcomes beyond the immediate control of the Trails End Festival; and further release this to any and all parties associated with the production and hosting of the Trails End Festival: including, but not limited to festival board members, volunteers, donors, partners, the Town of Millinocket, and any other party associated with the weekend of events.

**Don't Forget!**

Check payable to: **Trails End Festival**

Food Vendors: Attach a copy of an **approved** Victualer's License from the Town of Millinocket.

Sign and send **P.O. Box 611**

with payment to: **Millinocket, ME 04462**

Upon signing this agreement, it is understood that all services will start and end under the timeline described in **Section I**, and can not be changed without an amended copy of this contract signed and dated by both parties before services are rendered; all sections and attachments will be considered a final agreement. Any cancellation made prior to 30 days before the festival will receive a full fee refund; vendors canceling 48 hrs or more in advance will incur a 50% cancellation fee. No refund or partial credit of vendor fees will be allowed for no-shows unless prior approval from the festival committee is obtained.

\_\_\_\_\_

Vendor

\_\_\_\_\_

Trails End Festival President

\_\_\_\_\_

Date (MM/DD/YYYY)

\_\_\_\_\_

Date (MM/DD/YYYY)